



Board of Directors Canadian Mental Health Association: Kamloops Branch Kamloops, BC

Job Summary:

The Kamloops Branch of the Canadian Mental Health Association (“CMHA-KB”), a non-profit organization, is an independent society acting within a federated model and operating in the context of the nation-wide Strategic Plan for the Canadian Mental Health Association.

CMHA-KB operates a variety of programs which can be found on the website at: <https://kamloops.cmha.bc.ca/> The Branch provides community education and advocacy aimed at the promotion of mental health and supporting individuals with mental illness and their families.

As a member of the Board of Directors, you will provide governance and oversight for CMHA Kamloops' strategic direction, ensure the integrity of the organization's operations, and contribute to its financial sustainability. Board members are expected to actively participate in meetings, contribute their expertise, and promote the organization's mission and goals.

This is an unpaid, voluntary position.

Duties and Responsibilities include but are not limited to:

Governance and Oversight

- Ensure that CMHA Kamloops operates in compliance with applicable laws and regulations.
- Assist in setting and guiding the overall direction of the organization in line with CMHA's mission and strategic goals.
- Approve annual budgets and monitor financial performance.
- Oversee the implementation of CMHA's strategic and operational plans.

Community Engagement

- Act as an ambassador for CMHA Kamloops, representing the organization at community events and with stakeholders.
- Establish and maintain relationships with community members, Indigenous leaders, funders, politicians, and partner organizations.
- Advocate for mental health issues within the community and promote CMHA Kamloops' services.

Fundraising and Resource Development

- Participate in the development and execution of fundraising strategies.
- Identify and cultivate potential donors and funding opportunities to support CMHA Kamloops' programs.

Monitoring Organizational Impact

- Regularly review the organization's progress in achieving its mission and objectives. Assess the impact of CMHA Kamloops' programs and services on the community and ensure ongoing improvement.

Risk Management

- Identify, evaluate, and address risks to the organization, including legal, financial, and reputational risks. Work with other board members to develop and implement risk management strategies.

Strategic Planning

- Contribute to the development and regular review of the organization's strategic plan to ensure alignment with CMHA Kamloops' mission and vision. Provide input on long-term goals and objectives.

Fostering a Positive Organizational Culture

- Promote a supportive, inclusive, and transparent culture within the organization. Ensure the organization's values are reflected in all board activities and decisions.

Board Participation

- Attend at least 75% of all board and committee meetings.
- Serve on committees or task forces and offer to take on special assignments.
- Actively contribute to discussions, decision-making, and problem-solving within the board.
- Participate in the annual board evaluation and strategic planning sessions.

About you:

Qualification and Experience:

- A commitment to CMHA Kamloops' mission and values, including mental health advocacy, inclusion, and community collaboration.
- Passionate about inclusive and diverse practices
- Expertise in at least one of the following areas:
 - Addiction
 - Finance
 - Fundraising
 - Legal, Governance, or Non-profit Management
 - Other relevant skills
- Previous board experience is an asset but not required.
- Good interpersonal and communication skills.
- The ability to work collaboratively with fellow board members and organizational leadership.
- Willingness to contribute time and expertise to further the organization's goals.

Commitment:

- Board members serve a three-year term, renewable based on performance and commitment.
- Attend a minimum of 75% of board meetings annually and actively engage in organizational activities.
- Be available for ad-hoc meetings or tasks, depending on the organization's needs.

Preferred Candidates

We value diversity and welcome applications from those with lived experience of mental illness or addiction, and self-identify as members of under-represented, BIPOC, Indigenous, and LGBTQ2S+ communities.

How to Apply:

To apply, please complete the Board Nomination Form and submit it along with your CV to board.kamloops@cmhakamloops.ca. For more information on CMHA Kamloops and the work we do, please visit our website at www.kamloops.cmha.bc.ca