

Date Received at CMHA _____

CONSUMER FACILITATION FUND

Please check one of the following boxes below

Community Applicant

(Verification of Mental illness/Substance Use disorder must be provided)

South Hills/Hillside/KMH&SU Applicant

Clubhouse Member

Referring Agent/Clinician:

Signature: _____



Please Print:

Date: _____ Phone: _____

Name: _____

Address: _____

City: _____ Postal Code: _____

Birthdate: _____

Application Category: (please check one)

Education Work Leisure/Personal Life

Please give a brief description of your mental illness and what you are doing to support your recovery.

Transportation for Non-PWD or Low Income Individuals

Statistics Canada Low Income Guidelines

Single Under \$18,976	Family of 2 \$18,977– \$23,623	Family of 3 \$23,624 - \$29,041	Family of 4 \$29,042-\$35,261
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Income Verified by: _____

Monthly Bus Pass (\$50) Bus tickets (book of ten \$18)

Taxi Savers Ministry Seniors Bus Pass (\$45)

Handydart KamPass (\$7.25)

Please check which agency FCC cheque will be made out to

City of Kamloops **First Canada ULC**

Medical Description of what you are needing: Optical

Dental Medical Transportation (FCC will cover .53¢/km up to the maximum allowance of \$150.00 for out of town appointments)

Description: _____

Educational Requests:

Upgrading University/College Training

Course Description: _____

Please provide in detail all other requests:

Total Funds Requested (\$150.00 limit): \$ _____

Applicant Signature : _____

Check List:

- Please provide receipts for previous funding
- Check on course refund policy
- Please provide itemized list of all costs
- Please attach all pertinent information
- It is the responsibility of the applicant to confirm status of funding

Applications are reviewed by the Funding Criteria Committee on the **3rd Monday** of every month. All applications are seen on a first come first serve basis. The FCC committee is restricted by a monthly budget which may result in a delay in processing.

Approved (for CMHA use only)

Cheque # _____

Payable to _____

Tabled Why? _____

Denied Why? _____

Completed application forms must be submitted to:

Canadian Mental Health Association

857 Seymour Street

Kamloops, BC V2C 2H6

Telephone: 250 374-0440

Fax: 250 374 8718

**Inquiries can be made by phone at (250) 374-0440
or in person at 857 Seymour Street, Kamloops**

THE CONSUMER FACILITATION FUND

Philosophy: Fund allocation is directed by consumers, family members, Mental Health and CMHA- Kamloops working in equal partnership as the Funding Committee. The committed efforts of the Funding Criteria Committee membership have enabled the delivery of this fund in spite of the challenges faced in balancing a finite resource with the ever changing environment and needs of consumers and family members in the Thompson Region. This effort in and of itself reflects the notions of empowerment inherent to the Consumer Facilitation Funds initiative.

Purpose: To allocate funds to consumers, and their family members for projects, courses, and endeavours that relate to personal life, leisure, education and employment. These endeavours enhance self-fulfilment and mental health, while encouraging consumer and family member involvement in a coordinated mental health network.

Program Overview: A **consumer** is a person with a current experience of mental illness. This will be demonstrated by the consumer offering a brief description of the mental illness they experience and what they are doing to support their recovery (for example: I suffer from recurring depression. I visit my doctor, take my medications and see my counsellor regularly. I also take care of myself by going for a walk every day.) Consumers over the age of 18 years of age are eligible to apply. Case by case consideration will be made for requests coming from consumers less than 18 years of age.

A **family member** is a family member of a person with a mental illness. This will be demonstrated by the family member offering a brief description of the mental illness and what they are doing to support themselves as family members (for example: My husband suffers from panic attacks. I have attended a support group and read books to help me understand what panic attacks are. I work to be a good support to my husband and keep myself healthy at the same time).

GUIDELINES (revised April 2021)

1. Verification of mental illness must be submitted.

2. It is the applicant's responsibility to obtain, complete, and return the application, and to inquire whether or not they have been funded. Cheques will be available to the applicant on the **Friday after each meeting CHEQUES WILL BE VOIDED AFTER 6 MONTHS**. If applicant does not pick up the cheque within 6 months, the applicant must wait 18 months before reapplying.

3. Approved applicants are eligible for funding to a maximum of **\$150 per fiscal year**. This does not include any personal items. *Note: **The FCC will help to fund special requests for electronics such as computers or iPad to help with communication barriers. This request must be supported with a formal letter written by a professional body such as a mental health professional or a doctor. The annual maximum allotted to the client remains at \$150 per year.***

4. A **receipt** with Business name at top is required for all personal cheques issued. A hand written receipt is accepted if stamped by an appropriate business and/or a business card. **Receipts must be provided within 3 months** or Applicant will have to wait 18 months to reapply. If no receipts are handed in, you will not be eligible for 18 months.

5. Requests for education/workshops/conferences must have information attached to the application outlining content, dates, and cost. Out of town transportation will only be funded for education/workshops/conferences pending proof of registration.

6. **Funding for agencies is no longer reflected in our guidelines.** If an agency has an individual who meets the criteria and the request meets the guidelines they can encourage this person to apply on an individual basis.

7. FCC will fund **sportswear and equipment** items related to sports and fitness, not every day wear.

8. Psychotherapy, medications and alternative therapies, will **not** be funded. This includes vitamins and nutritional/medicine supplements.

9. ***FCC will provide funding for medical supplies required for personal use. This request must be supported with a formal letter and/or Rx from a doctor. A letter from the Ministry stating how much they cover will also be required.***

10. FCC will provide funding for services that are offered at no cost provided proof that free funding has been used up. Ex: ARCH pass, YMCA

11. FCC will only fund bus passes for low income or those not on PWD with a confirmed diagnosis and **all monthly bus pass applications will require proof of income each time.** FCC will not fund replacement bus

passes. Seniors with GIS funding will still be eligible annual funding support.

12. FCC will also to assist to fund out of town medical appointments which must be supported by proof of the appointments. Applications must be handed in **at least 1 month prior to appointment**. If the application is not processed before the appointment date, the FCC committee will look at reimbursement on an individual basis. **Proof of attendance and travel receipts must be handed in for those applications being reimbursed.**

13. The only form if ID that the FCC will fund is birth certificates.

14. Requests for utilities, cell phones, rent, bill payments and ongoing business expenses of any kind will not be funded.

15. FCC **does not reimburse** for items or costs that have been already acquired or paid for with the exception of some medical transportation applications. FCC **will not** reimburse purchases made before the date of cheque pick-up.

16. Any available refunds a person receives from an unfinished course or project, or if the applicant was able to purchase the item as a lesser cost, are to be directed back to the FCC.

17. There is an appeal process. Please contact CMHA for details.

18. Any forms of fraudulent activity will not be tolerated. Any fraud will result not being eligible for funding for 18 months.

19. FCC will not fund personal entertainment media, such as DVDs, CDs, movie passes, etc. With the exception of wellness and educational related materials.

20. FCC will not fund gift cards.

21. Any unused funds must be returned. Any unused funds must be returned in exact change.